

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 24, 2016 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on May 24, 2016 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room #102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Richard M. Hannold, Chair, Jill Johnson, Member, and Helen Price Johnson, Member, were present. The meeting began with the Pledge of Allegiance.

**PUBLIC INPUT OR COMMENTS**

*[Documents on file with the Clerk of the Board]*

- There were no public comments offered

**APPROVAL OF PRELIMINARY AGENDA AS PUBLISHED**

**ACTION TAKEN:**

**By unanimous vote, the preliminary agenda was approved as published.**

**CONSENT AGENDA**

*[Documents on file with the Clerk of the Board]*

Pre-audited bills:	\$655,357.76
Vouchers:	\$512,530.87
Electronic funds transfers:	\$ 53,835.02
Payroll:	\$ -0-
Minutes:	Regular Sessions – 4/19 and 4/26/16 Work Session – 4/20/16

**Human Services**

Contract with the Northwest Regional Council to provide Case Management Services to eligible Island County Seniors. Contract No. HS-22-16; Contract period: 1/1/16 – 12/31/16; Amount: \$23,375.90 (RM-HS-2016-143)

**Public Health**

Contract with Whidbey Island Conservation District, Ebey's Prairie Surface Water Retrofit Project. Project implementation will result in improved water quality in the largest watershed in Central Whidbey Island which has known water quality impairments. Contract No. DNR-03-2016; Amount: \$25,960 (not to exceed) (RM-DNR-2016-169)

**Public Works – County Roads**

- Resolution C-58-16 (R-28-16) Surplus of County Property - 1980 Lynn Pony Trailer No. 154 and 1980 Lynn Pony Trailer No. 155
- Resolution C-59-16 (R-29-16) Surplus of County Property - 1999 Chevrolet Suburban 2500 No. 531
- Contract Extension No. 1 with McAsphalt Industries, Ltd. for Liquid Asphalt Materials, a one year extension, May 2016 – May 2017 (RM-PW-2016-124) (PW-1620-054)
- Bid Award – 2016 HMA Whidbey Island Overlays, CRP 16-02/JL 01111-0302; Award to Krieg Construction. Amount: \$1,276,969

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Public Works - Drainage

Purchase Order No. 10925 – HB Jaeger; Dave Mackie Park Outfall; 880 LF 18-inch Diameter HDPE pipe. Amount: \$21,081.61 (incl. WSST) (RM-PW-2016-173) (PW-1620-088)

Sheriff

- Resolution C-60-16 Sale or Disposal of County Surplus Property - Six (6) Sheriff Vehicles
- Schedule Public Hearing: Ordinance C-61-16 Amending Island County's Fireworks Chapter 9.08A and Burn Ban Chapter 14.03B. The ordinance would limit the use and discharge of consumer fireworks in unincorporated Island County and authorize the Island County Sheriff, acting as the Island County Fire Marshal, to temporarily ban use and discharge of fireworks in severe dry weather conditions in unincorporated Island County.  
Date and Time: June 14, 2016 at 10:15 a.m.

Superior/Juvenile Courts

- Resolution C-62-16 Waiver of Competitive Solicitation for Procurement of Courtroom Recording Device "For the Record"
- Purchase Order No. 10303 with Efficiency, Inc. for a "For the Record" Touch Recording Device. Amount: \$6877.40 (RM-SC-2016-142)

**ACTION TAKEN:**

**By unanimous vote, the Consent Agenda was approved as presented.**

REGULAR AGENDA

*[Documents on file with the Clerk of the Board]*

Commissioners

Resolution C-63-16 Proclaiming the Month of May 2016 Older Americans Month in Island County

**ACTION TAKEN:**

**By unanimous vote, Resolution C-63-16 Proclaiming the Month of May 2016 Older Americans Month in Island County was adopted.**

Resolution C-64-16 Proclaiming the Month of May 2016 Military Appreciation Month in Island County

**ACTION TAKEN:**

**By unanimous vote, Resolution C-64-16 Proclaiming the Month of May 2016 Military Appreciation Month in Island County was adopted.**

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WSU Extension

Resolution C-65-16 Proclaiming the Week of May 23-29, 2016 Master Gardener Volunteer Week in Island County

On behalf of the Master Gardener Volunteers, WSU Extension Director Tim Lawrence presented the proposed resolution.

**ACTION TAKEN:**

**By unanimous vote, Resolution C-65-16 Proclaiming the Week of May 23-29, 2016 Master Gardener Volunteer Week in Island County was adopted.**

PUBLIC HEARINGS

*[Documents on file with the Clerk of the Board]*

Current Use Planning and Community Development

10:15 a.m. Public Hearing: Ordinance C-47-16 (PLG-001-16) Amending Island County's Administrative Appeal Process, Amending Chapter 16.13 and Chapter 16.19 of the Island County Code. This Ordinance addresses amendments to change procedures for administrative appeals of certain Type I and Type III permits.

Current Use Planning and Community Development Director Hiller West presented the staff report. In response to a recommendation of the Washington Counties Risk Pool and possible liability exposure to the County in terms of the Board hearing administrative appeals, the intended ordinance would remove the Board completely from that practice. The Planning Commission's Finding No. 10, a reconsideration provision, is removed as it is contrary to the Board's understanding of advice provided by the County's insurance pool.

Commissioner Hannold opened the floor to public comment and there being none, the public hearing was closed.

**ACTION TAKEN:**

**By unanimous vote, Ordinance C-47-16 (PLG-001-16) Amending Island County's Administrative Appeal Process, Amending Chapter 16.13 and Chapter 16.19 of the Island County Code, was adopted.**

10:15 a.m. Public Hearing: Resolution C-48-16 (PLG-004-16) Upgrading the Rockaway Beach Community Association Water System Service Area and Incorporating the Service Area Boundary into the Island County Coordinated Water System Plan. Applicant proposes to upgrade the existing Camano Island Group B Water System to a Group A Water System.

Nathan Howard, Long Range Planning Staff, presented the staff report.

Commissioner Hannold opened the floor to public comment and those offering testimony included:

- Greg Meyers, President of the Rockaway Beach Community Association

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There being no additional testimony, the public hearing was closed.

**ACTION TAKEN:**

**By unanimous vote, Resolution C-48-16 (PLG-004-16) Upgrading the Rockaway Beach Community Association Water System Service Area and Incorporating the Service Area Boundary into the Island County Coordinated Water System Plan was adopted.**

10:15 a.m. Public Hearing: Resolution C-49-16 (PLG-005-16) Revising the Juniper Beach Water District and G&G Water Association Service Areas and Incorporating the Service Area Boundaries into the Island County Coordinated Water System Plan. Applicant proposes to remove two parcels on Camano Island from the G&G Water Association and annexing those into the Juniper Beach Water District. The map is updated to reflect the 2011 annexation of the Land Hill Water Association as well as to fix discrepancies where the existing water service area was not shown correctly.

Mr. Howard again provided the staff report.

Commissioner Hannold opened the floor of public comment and there being none, the public hearing was closed.

**ACTION TAKEN**

**By unanimous vote, Resolution C-49-16 (PLG-005-16) Revising the Juniper Beach Water District and G&G Water Association Service Areas and Incorporating the Service Area Boundaries into the Island County Coordinated Water System Plan was adopted.**

**COMMISSIONERS COMMENTS AND ANNOUNCEMENTS**

The Commissioners provided their respective comments and announcements.

The Board recessed at 10:52 a.m., reconvening at 2:00 p.m. for Roundtable with Elected Officials and Appointed Department Heads.

**ROUNDTABLE WITH ISLAND COUNTY  
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

[Audio Recording](#)

**Elected Officials and Appointed Department Heads in Attendance:**

Melanie Bacon	Elaine Marlow
Wanda Grone	Bill Oakes
Richard Hannold	Helen Price Johnson
Jackie Henderson	Larry Van Horn
Jill Johnson	Debra Van Pelt
John Kent	Hiller West
Eric Brooks	

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Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, agenda items included:

- Lean Update – Melanie Bacon
- SharePoint Training Site – Melanie Bacon
- Cascadia Rising – Eric Brooks

Human Resources/Current Use Planning & Community Development

Job Requisition No. 056-16 – Senior Office Specialist

Mr. West brought forward for Board consideration Job Requisition No. 056-16. With the resignation of the Senior Office Specialist effective June 7, he requested approval to re-fill the position as soon as possible.

**ACTION TAKEN:**

**By unanimous vote, Job Requisition No. 056-16 was approved.**

It was announced that in place of the Roundtable meeting next month, the Board will instead hold the 2017 Budget Kick-Off meeting. Elected Officials and Appointed Department Heads were encouraged to attend and be ready to talk about infrastructure, space-planning, technology, customer service, and other areas that impact the County organization as a whole.

*The Budget Kick-Off Meeting is scheduled for Tuesday, June 28, 2016 at 2:00 p.m.*

There being no further business to come before the Board the meeting adjourned at 2:58 p.m. following the Roundtable meeting. The Board will meet next in Regular Session on June 7, 2016 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Richard M. Hannold, Chair

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Jill Johnson, Member

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Helen Price Johnson, Member

ATTEST:

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Debbie Thompson  
Clerk of the Board